

B U D G E T

Fiscal Year

July 1, 2022 to June 30, 2023

FINAL DRAFT

June 21, 2022

Upper Coastal Plain Council of Governments

Post Office Box 9

Wilson, NC 27894-0009

(252) 234-5952

UPPER COASTAL PLAIN

COUNCIL OF GOVERNMENTS

121 W. NASH STREET (27893)

P. O. BOX 9

WILSON, NORTH CAROLINA 27894

TELEPHONE: 252.234.5952

FAX: 252.234.5971

June 21, 2022

Mr. Gregory Browning, Chairman
Upper Coastal Plain Council of Governments

Dear Honorable Chairman Browning and Board Members:

The FY 2022 – 2023 budget is presented to you in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The proposed budget is presented subject to a public hearing and Upper Coastal Plain Council of Government's Board review and approval. The goal of the budget is to continue maintaining Council funds in a fiscally conservative manner while delivering services to our 5-county area and complying with all Federal and State regulations.

This budget, as presented, is balanced. The budget provides the resources needed to ensure the delivery of services in a fiscally responsible manner. The budget contains the expenditures and revenues for all the Council's funds. The proposed budget for FY 2023 is \$13,171,920. This amount represents an increase of \$589,069 from the current year amended budget.

The Workforce Development Program has not seen a large change overall, but it has changed greatly from the current year. Regular formula funds are expected to decrease, but a special QVC Fire National Recovery Grant of \$1,166,666 is currently offsetting that loss in the Fund Total.

The Aging Fund has been impacted greatly by COVID relief funds being closed out and more coming online.

Planning and Development Services has seen workload increase greatly from the current year. The budget is expected to increase by \$585,887 which is 54 percent. This number does not include an additional amount of recovery funds that are expected to be received after July 1.

EDA Revolving Loan Fund / PWEDA: Current year budget only focuses on Loans. The Proposed budget also adds the ability to spend these funds on PWEDA related expenses.

Due to inflation and market demand, the proposed budget does include a COLA of 8%.

The proposed budget has been greatly impacted by hiring additional staff, significant increases in Medical Insurance Premiums and Retirement System rates.

Sincerely,

Robert Hiatt, Executive Director

Serving Edgecombe, Halifax, Nash, Northampton, and Wilson Counties

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June 21, 2022 BUDGET ORDINANCE

BE IT ORDAINED by Upper Coastal Plain Council of Governments, Wilson, North Carolina:

SECTION 1. The following amounts are hereby appropriated by projects for the operation of the Council of Governments for the fiscal year beginning, July 1, 2022, and ending, June 30, 2023.

GENERAL FUND

Expenditure by Projects:

General and Administrative	\$ 213,899
TOTAL GENERAL FUND	\$ 213,899

WORKFORCE DEVELOPMENT FUND:

Expenditure by Projects:

WIOA Administration	577,352
QVC Recovery Administration	105,583
WIOA Adult	1,290,484
WIOA Youth	1,468,010
WIOA Dislocated Worker	910,875
QVC Empl Recovery – National Dislocated Worker Grant	1,061,083
Roanoke Rapids Lease	78,876
WFD Projects	151,444
TOTAL WORKFORCE DEVELOPMENT FUND	\$ 5,643,707

AGING DEPARTMENT FUND

Expenditure by Projects:

Program & Administration	325,707
Program & Administration – ARPA	117,878
Nutrition Services Incentive Program	165,048
Home and Community Care Block Grant	3,046,178
Senior Center General Purpose	64,157
Legal Services	14,093
Ombudsman	200,469
Elder Abuse	5,800
Ombudsman – ARPA	7,177

Senior Employment Program - Title V- Administration	28,981
Senior Employment Program - Title V- OEC, SWFB	343,731
Management Information System - User Fees	3,500
Home and Community Care Block Grant – ARPA	670,457
Fan Relief	2,888
Senior Medicare Patrol	5,000
Medicare Improvements for Patients and Providers Act (MIPPA) 3	20,047
Caregiver Support	184,333
Health Promotion - Evidence Based - ARPA	23,556
Health Promotion - Evidence Based	28,029
Vaccine Access	43,000
Caregiver Support - ARPA	75,732
HRSA Implementation	70,000
Mobility Study	27,487
TOTAL AGING DEPARTMENT FUND	\$ 5,473,248

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT FUND

Expenditure by Projects:

EDA	116,667
Tri-COG Feeds	264,885
Kate B. Reynolds Food Mapping	55,000
Wilson Greenlight – EDA	25,000
NC APPR ARPA – Technical Assistance	162,000
NC APPR ARPA – Resilience	81,000
Rural Local Initiatives Support Corp Broadband	80,000
Speed 2021 CDBG - NR	14,000
Garysburg 2021 CDBG – NR	30,000
Enfield 2017 DEQ	10,000
Sharpsburg CWSFR 19	60,000
Seaboard EDA	3,700
Woodland 2019 CWSRF	40,000
NC Solar Ctr / CFAT	15,000
Saratoga 2018 DWSRF	21,485
EPA Brownfields	47,000
Seaboard 2020 DWSRF	30,000
Lucama 2017 DEQ	94,200
Enfield CDBG-NR '19	13,000
Whitakers 2020 DWSRF	30,000
Woodland CDBG-I 2018	29,500
Whitakers NC Water/Sewer	40,000
Lucama 2020 CDBG – NR	45,000
Seaboard 2017 CDBG-I RCV	15,000
Whitakers CDBG-I 2017	20,450

Enfield 19 CWSRF	49,000
Seaboard DWSRF '18	50,000
Enfield DWSRF '18	32,500
Whitakers 2020 CDBG – NR	25,000
Enfield 2020 CDBG-I Sewer	21,279
Enfield CDBG-I '18	4,000
Saratoga 2020 CDBG – NR	20,000
Sharpsburg 2021 CDBG – NR	30,000
Bailey 2020 CWSRF	18,500
Hobgood 2021 CDBG – NR	25,000
Scotland Neck CDBG – NR	29,700
Saratoga 18 CDBG-I GSR B	22,000
TOTAL PLANNING AND DEVELOPMENT SERVICES FUND	\$ 1,669,866

PWEDA FUND **\$ 171,200**

Total Expenditures **\$ 13,171,920**

SECTION 2. It is estimated the following revenues will be available for the fiscal year beginning, July 1, 2022, and ending, June 30, 2023.

GENERAL FUND

Revenues by Source:

Per Capita Assessments	213,899
TOTAL GENERAL FUND	\$ 213,899

WORKFORCE DEVELOPMENT FUND

Revenue by Source:

Federal Grants	5,492,263
Workforce Development Fund Balance	151,444
TOTAL WORKFORCE DEVELOPMENT FUND	\$ 5,643,707

AGING DEPARTMENT FUND

Revenue by Source:

Federal Grants	2,123,971
Federal / State Grants	3,046,178
State Grants	210,617
Local Funds - Match	88,982
Management Information Services Fees	3,500
TOTAL AGING DEPARTMENT FUND	\$ 5,473,248

PWEDA FUNDRevenue by Source:

Principal Payments	20,000
Interest	1,200
PWEDA Fund Balance Used	150,000
TOTAL EDA LOAN FUND	\$ 171,200

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT FUNDRevenue by Source:

Federal Grants	360,000
Local Contracts	1,208,199
Local Match	101,667
TOTAL PLANNING & DEVELOPMENT SERVICES DEPT.	\$ 1,669,866

Total Revenues	\$ 13,171,920
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SECTION 3. The Budget Officer is hereby authorized to transfer appropriation within any of the above funds to the following limitations:

- a) The Officer may not exceed any appropriation line item for the salaries; and any salary change must be in conformance with the approved COG Policy and Procedure Manual.
- b) The Officer may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.
- c) The Officer may not transfer any amounts between funds or from any contingency appropriations within any funds without Council authorization.

SECTION 4. The COG Executive Committee will approve each expenditure for loans in the EDA Loan Fund.

SECTION 5. Due to the timing of receiving certain revenues and projects for the Upper Coastal Plain Council of Governments, the Executive Director and Budget Officer are hereby authorized to incur expenditures for projects after a notice of revenue availability is received. A formal budget amendment incorporating such project is to be presented to the Board of Directors at the next available meeting.

SECTION 6. The Finance Director will serve as the Budget Officer. Any two of the following: Executive Director, Finance Director, Chairman of the COG Board, Vice-Chairman of the COG Board, and Secretary/Treasurer of the COG Board will have the authority and responsibility of signing COG checks.

SECTION 7. Copies of this Budget Ordinance shall be furnished to the Finance Director and the COG's Public Accountants for direction in the carrying out of their duties and to the North Carolina Local Government Commission.

Gregory Browning, Chairperson
Upper Coastal Plain Council of Governments
Board of Directors

ATTEST:

Robert Hiatt, Executive Director
Upper Coastal Plain Council of Governments

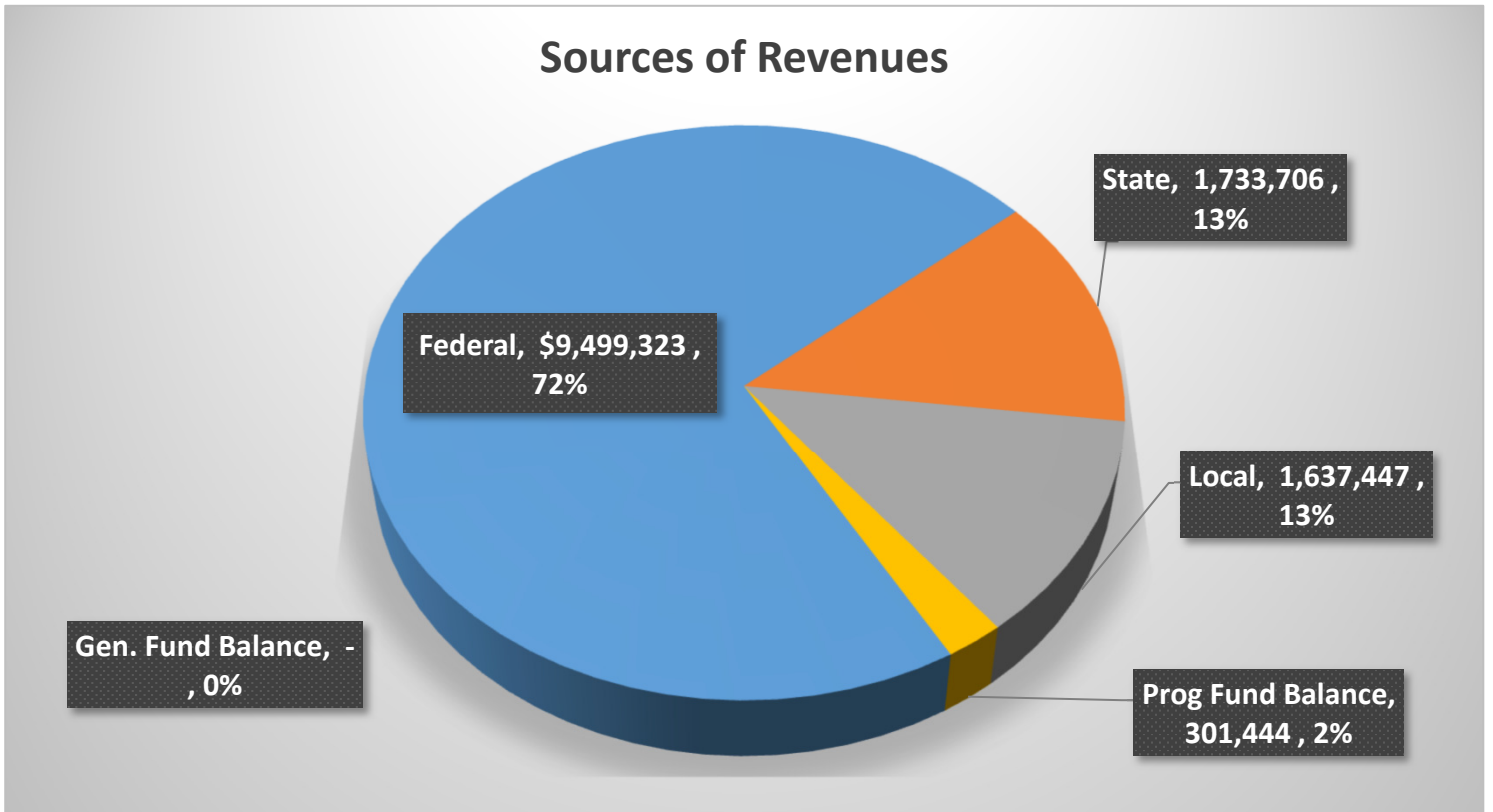
Upper Coastal Plain Council of Governments

Proposed Budget

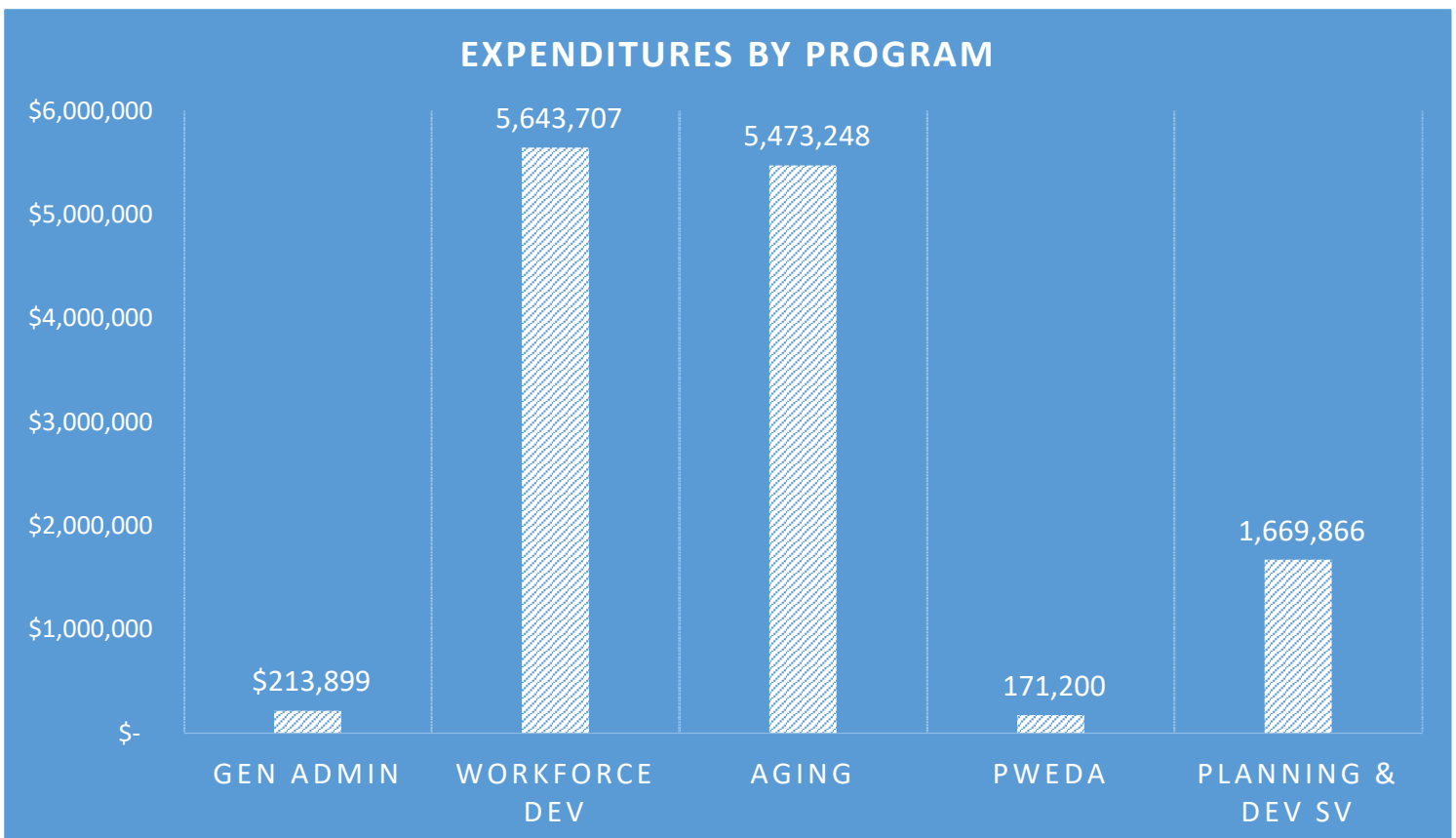
Fiscal Year July 1, 2022 - June 30, 2023

Total Revenues and Expenditures: \$ 13,171,920.00

Sources of Revenues



EXPENDITURES BY PROGRAM



BUDGET COMPARISON

CURRENT YEAR TO PROPOSED NEXT YEAR

FUND	ORIGINAL FY 2021 - 2022	AMENDED FY 2021 - 2022	PROPOSED FY 2022 - 2023
GENERAL FUND			
GENERAL FUND	222,725	222,725	213,899
SUBTOTAL GENERAL FUND	222,217	222,217	213,899
WORKFORCE DEV FUND			
ADMINISTRATION	764,916	720,362	577,352
QVC RECOVERY ADMIN	-	-	105,583
ADULT	1,868,005	1,683,660	1,290,484
YOUTH	1,943,586	1,791,877	1,468,010
DISLOCATED WORKER	1,274,588	1,120,956	910,875
QVC EMPL RECOVERY NDWG	-	-	1,061,083
ENHANCED BUSINESS SERVICES	-	25,000	-
ROANOKE RAPIDS CTR-LEASE	-	78,876	78,876
FINSIH LINE GRANTS	-	5,421	-
WFD PROJECTS	151,444	151,444	151,444
SUBTOTAL WORKFORCE DEV FUND	6,002,539	5,577,596	5,643,707
AGING FUND			
PROGRAM & ADMINISTRATION	325,707	325,707	325,707
ARPA - P&A	-	55,010	117,878
PROGRAM & ADMINISTRATION - CARES	20,100	31,380	-
NSIP	165,048	165,048	165,048
HCCBG	2,873,751	2,873,751	3,046,178
SENIOR CENTER GEN PURPOSE	66,970	66,970	64,157
LEGAL SERVICES	14,093	14,093	14,093
OMBUDSMAN	200,202	200,202	200,469
ELDER ABUSE	5,800	5,800	5,800
OMBUDSMAN - ARPA	-	4,782	7,177
TITLE V-ADMINISTRATION	28,373	28,981	28,981
OMBUDSMAN - CARES	19,000	9,623	-
TITLE V - OEC, SWFB	349,827	343,731	343,731

BUDGET COMPARISON

CURRENT YEAR TO PROPOSED NEXT YEAR

FUND	ORIGINAL FY 2021 - 2022	AMENDED FY 2021 - 2022	PROPOSED FY 2022 - 2023
MIS	3,500	3,500	3,500
LEGAL SERVICES - CARES	5,000	1,559	-
HCCBG - CARES	301,090	255,517	-
HCCBG - ARPA	-	446,971	670,457
FAN RELIEF	2,888	2,888	2,888
FAMILIES FIRST	40,000	23,063	-
SENIOR MEDICARE PATROL	5,000	5,000	5,000
MIPPA 3	20,047	20,047	20,047
CAREGIVER - FCSP	184,333	184,333	184,333
HEALTH PR-EVID BASED-ARPA	-	15,704	23,556
HEALTH PR-EVID BASED-430	28,029	28,029	28,029
CAREGIVER - FCSP - CARES	54,600	76,233	-
VACCINE ACCESS	-	85,000	43,000
CAREGIVER - FCSP - ARPA	-	50,488	75,732
HRSA IMPLEMENTATION	70,000	70,000	70,000
MOBILITY STUDY	30,000	30,000	27,487
HDC5 SUPPL NUTRITION	-	160,149	-
SUBTOTAL AGING	<u>4,813,358</u>	<u>5,583,559</u>	<u>5,473,248</u>
 PLANNING & DEV SERVICES FUND			
PLANNING & DEVEL. SERV.	<u>1,083,979</u>	<u>1,083,979</u>	<u>1,669,866</u>
SUBTOTAL PDS	<u>1,083,979</u>	<u>1,083,979</u>	<u>1,669,866</u>
 EDA - RLF / PWEDA			
EDA - REVOLVING LOAN FUND	115,500	115,500	-
REVOLVING LOAN FUND	-	-	121,200
PWEDA	-	-	50,000
SUBTOTAL EDA-RLF	<u>115,500</u>	<u>115,500</u>	<u>171,200</u>
 TOTAL BUDGET	 <u>12,237,593</u>	 <u>12,582,851</u>	 <u>13,171,920</u>

PER CAPITA ASSESSMENTS

FY 2022 - 2023

NO.	JURISDICTION	July, 2020* POPULATION	MINIMUM	PCA RATE \$0.45
1	EDGEcombe COUNTY	48,728	250.00	22,177.60
2	HALIFAX COUNTY	48,401	250.00	22,030.45
3	NASH COUNTY	95,027	250.00	43,012.15
4	NORTHAMPTON COUNTY	17,248	250.00	8,011.60
5	WILSON COUNTY	78,648	250.00	35,641.60
6	BAILEY	568	250.00	505.60
7	BLACK CREEK	691	250.00	560.95
8	CASTALIA	264	250.00	368.80
9	CONETOE	197	250.00	338.65
10	CONWAY	742	250.00	583.90
11	DORTCHES	1,083	250.00	737.35
12	ELM CITY	1,216	250.00	797.20
13	ENFIELD	1,856	250.00	1,085.20
14	GARYSBURG	892	250.00	651.40
15	GASTON	996	250.00	698.20
16	HALIFAX	169	250.00	326.05
17	HOBGOOD	267	250.00	370.15
18	JACKSON	425	250.00	441.25
19	LASKER	63	250.00	278.35
20	LITTLETON	556	250.00	500.20
21	LUCAMA	1,034	250.00	715.30
22	MACCLESFIELD	412	250.00	435.40
23	MIDDLESEX	913	250.00	660.85
24	MOMEYER	277	250.00	374.65
25	NASHVILLE	5,635	250.00	2,785.75
26	PINETOPS	1,196	250.00	788.20
27	PRINCEVILLE	1,250	250.00	812.50
28	RED OAK	3,344	250.00	1,754.80
29	RICH SQUARE	884	250.00	647.80
30	ROANOKE RAPIDS	15,158	250.00	7,071.10
31	ROCKY MOUNT	54,309	250.00	24,689.05
32	SARATOGA	352	250.00	408.40
33	SCOTLAND NECK	1,633	250.00	984.85
34	SEABOARD	535	250.00	490.75
35	SEVERN	189	250.00	335.05
36	SHARPSBURG	1,696	250.00	1,013.20
37	SIMS	275	250.00	373.75
38	SPEED	63	250.00	278.35
39	SPRING HOPE	1,310	250.00	839.50
40	STANTONSBURG	761	250.00	592.45
41	TARBORO	10,685	250.00	5,058.25
42	WELDON	1,437	250.00	896.65
43	WHITAKERS	626	250.00	531.70
44	WILSON	47,769	250.00	21,746.05
45	WOODLAND	550	250.00	497.50
	TOTALS	450,330	11,250.00	213,898.50

*Based on Data from NC State Demographics, July 2020

<http://demog.state.nc.us/>

Annual Budget Estimate - All Funds

FY 2022-2023

Upper Coastal Plain COG

All Funds Revenues Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Federal Grant	6,370,793	8,023,628	3,919,625	1,959,821	2,144,182	7,976,234	-
Fed/State Funds	2,855,642	3,056,963	1,596,487	798,245	662,231	3,046,178	-
State Funds	135,396	216,125	66,159	28,830	121,136	210,617	-
Loan Program Income	1,051	5,500	61	31	5,408	1,200	-
Per Capita Assessments	222,217	222,725	33,000	16,500	173,225	213,899	-
Contract Revenue	630,733	597,499	274,779	136,760	185,960	1,211,699	-
Donations	-	-	260	130	(390)	-	-
Cost Sharing	849	-	440	220	(660)	-	-
Loan Principal Payments	80,000	10,000	-	-	10,000	20,000	-
Conference Sponsorships	550	-	-	-	-	-	-
Fund Balance Used	-	251,444	-	-	251,444	301,444	-
Total Revenues	10,297,231	12,383,884	5,890,811	2,940,537	3,552,536	12,981,271	-
Transfers / Support from Gen Fund	169,910	199,475	88,936	44,469	66,070	190,649	-
Total Budgeted Revenues	10,467,141	12,583,359	5,979,747	2,985,006	3,618,606	13,171,920	-

All Funds Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Salaries	767,360	963,060	534,302	248,440	180,318	1,394,553	-
Fringe Benefits	244,066	317,519	175,204	81,474	60,841	519,723	-
Advisory Council Expense	911	3,250	1,400	700	1,150	3,250	-
Audit	14,004	14,000	13,250	6,375	(5,625)	14,000	-
Building Lease	48,035	77,138	24,000	12,000	41,138	77,138	-
Caregiver Program Expense	21,611	32,806	28,591	14,296	(10,081)	32,806	-
Computer Maint/Serv/Suppl	17,154	41,965	9,267	4,620	28,078	19,650	-
Connectivity	3,660	6,011	2,682	1,341	1,988	6,011	-
Copier Expense	11,441	15,404	9,749	4,880	775	14,624	-

All Funds Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Council Annual Meeting	-	10,000	1,839	920	7,241	10,000	-
Council Meals	472	6,000	979	490	4,531	6,000	-
Council Travel	487	2,250	1,294	647	309	2,250	-
Equipment Purchase	6,360	39,067	4,600	1,600	32,867	21,233	-
Equipment Rental/Maint	2,424	5,000	593	297	4,110	2,500	-
Families First	195,958	23,063	23,769	11,885	(12,591)	-	-
FCSP-Cares	24,037	45,428	55,718	-	(10,290)	-	-
General Bldg Maint	80	431	431	216	(216)	431	-
HCCBG-CARES	497,210	255,517	252,711	-	2,806	-	-
Home & Comm. Care Block Grant	2,761,078	3,038,799	1,540,181	770,095	728,523	3,211,226	-
Incumbent Worker Training	10,950	-	7,000	3,500	(10,500)	10,000	-
Indirect Cost	309,051	373,772	221,067	105,195	47,510	460,517	-
Individualized Training Account	-	-	-	-	-	200,000	-
Ins. Build/Prof. Liability	4,548	5,000	4,548	2,274	(1,822)	5,000	-
Legal Fees	2,470	7,000	-	-	7,000	7,000	-
Legal SVCS - CARES	18,441	1,559	318	-	1,241	-	-
License/Fees	-	-	-	-	-	200,000	-
Loans	-	100,000	-	-	100,000	100,000	-
Med Adapt Equip	393	-	-	-	-	-	-
Non-Cap. Equip/Supplies	2,806	4,960	349	175	4,436	4,350	-
Notices And Ads	490	6,865	-	-	6,865	6,860	-
Occupancy Cost	96,202	102,072	62,272	29,046	10,754	124,931	-
Office Supplies	4,880	10,043	8,561	3,904	(2,422)	9,880	-
Ombudsman-CARES	28,264	9,623	-	-	9,623	-	-
On the Job Training	-	-	-	-	-	300,000	-
Outreach	4,873	11,940	16,666	8,299	(13,025)	8,423	-
Postage	2,674	7,879	3,589	1,798	2,492	7,814	-
Printing	306	5,076	-	-	5,076	2,576	-
Prof Direct Services	351,387	1,117,675	174,878	71,339	871,458	921,314	-

All Funds Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Prog and Admin CARES	3,273	1,240	690	-	550	-	-
Program Expense	1,593	3,700	297	149	3,254	3,700	-
Program Expenses	-	121,138	-	-	121,138	17,000	-
Program Outreach	80	-	-	-	-	-	-
Program Supplies	7,684	-	726	363	(1,089)	-	-
PWEDA Expenses	-	-	-	-	-	50,000	-
Reserve For Fund Balance	-	10,720	-	-	10,720	14,225	-
Staff Training	9,401	22,326	5,804	2,705	13,817	19,700	-
Staff Travel	27,350	123,695	27,797	13,577	82,321	144,365	-
Subcontractors	3,541,588	4,224,366	2,260,294	1,117,578	846,494	3,473,676	-
Subscriptions And Dues	15,885	16,637	10,558	5,023	1,056	12,637	-
Supportive Services	-	-	-	-	-	30,000	-
Telephone	8,592	7,559	4,541	2,271	747	7,077	-
Title V Program Expense	231,038	280,283	120,498	60,250	99,535	280,283	-
Transportation Voucher	-	-	-	-	-	92,000	-
Unemployment	1,491	1,001	335	168	498	1,001	-
Upper Coastal Plain Cog-Federal	195,155	234,114	128,509	64,255	41,350	261,072	-
Utilities	6,948	2,796	3,700	1,850	(2,754)	2,796	-
Wdb Travel	-	10,000	-	-	10,000	8,000	-
Wdb Workshop/ Training	-	6,000	-	-	6,000	4,500	-
Wfd Program Costs	56,755	59,465	23,987	11,994	23,484	59,465	-
Wfd Program Staff	258,102	182,172	179,083	89,542	(86,453)	434,619	-
Wfd Projects Expenses	-	151,444	-	-	151,444	151,444	-
Wfd Spec Projects	87,721	-	129,818	64,909	(194,727)	89,591	-
Workshop Expense	3,888	235,056	5,481	2,584	226,991	115,060	-
Youth Council Travel	54	30,000	-	-	30,000	5,000	-
Other Funds/Transfers/Prog Suppor	169,910	199,475	88,936	96,468	14,071	190,649	-
Total Budgeted Expenses	10,080,591	12,583,359	6,170,862	2,919,492	3,493,005	13,171,920	-

Annual Budget Estimate - General Fund

FY 2022-2023

Upper Coastal Plain COG

General Fund Revenues Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Per Capita Assessments	222,217	222,725	33,000	16,500	173,225	213,899	-
Fund Balance Used	-	-	-	-	-	-	-
Total Budgeted Revenues	222,217	222,725	33,000	16,500	173,225	213,899	-

General Fund Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Council Annual Meeting	-	10,000	1,839	920	7,241	10,000	-
Council Travel	487	2,250	1,294	647	309	2,250	-
Council Meals	472	6,000	979	490	4,531	6,000	-
Other Funds/Transfers/Prog Suppor	169,910	199,475	88,936	96,468	14,071	190,649	-
Legal Fees	-	5,000	-	-	5,000	5,000	-
Total Budgeted Expenses	170,869	222,725	93,048	98,525	31,152	213,899	-

Annual Budget Estimate - Workforce Dev Fund

FY 2022-2023

Upper Coastal Plain COG

Workforce Dev Fund Revenues Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Federal Grant	4,301,365	5,426,152	2,637,399	1,318,702	1,470,051	5,492,263	-
Fund Balance Used	-	151,444	-	-	151,444	151,444	-
Total Budgeted Revenues	4,301,365	5,577,596	2,637,399	1,318,702	1,621,495	5,643,707	-

Workforce Dev Fund Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
ADMINISTRATION	376,342	720,362	328,961	164,483	226,918	577,352	-
QVC RECOVERY ADMIN	-	-	-	-	-	105,583	-
ADULT	1,460,295	1,683,660	900,367	450,185	333,108	1,290,484	-
YOUTH	1,243,478	1,791,877	780,498	390,251	621,128	1,468,010	-
DISLOCATED WORKER	1,074,524	1,120,956	675,132	337,568	108,256	910,875	-
QVC EMPL RECOVERY NDWG	-	-	-	-	-	1,061,083	-
ENHANCED BUSINESS SVCS	64,771	25,000	23,513	11,758	(10,271)	-	-
ROANOKE RAPIDS CTR-LEASE	58,683	78,876	30,813	15,407	32,656	78,876	-
RAMP EAST INITIATIVE	17,946	-	-	-	-	-	-
FINISH LINE GRANTS	5,331	5,421	674	337	4,410	-	-
WFD PROJECTS	-	151,444	-	-	151,444	151,444	-
Total Budgeted Expenses	4,301,370	5,577,596	2,739,958	1,369,989	1,467,649	5,643,707	-

Annual Budget Estimate - Aging Fund

FY 2022-2023

Upper Coastal Plain COG

Aging Fund Revenues Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Federal Grant	1,625,476	2,215,476	1,057,750	528,880	628,846	2,123,971	-
Fed/State Funds	2,855,642	3,056,963	1,596,487	798,245	662,231	3,046,178	-
State Funds	135,396	216,125	57,659	28,830	129,636	210,617	-
Contract Revenue	4,046	3,500	-	-	3,500	3,500	-
Donations	-	-	260	130	(390)	-	-
Cost Sharing	849	-	440	220	(660)	-	-
Conference Sponsorships	550	-	-	-	-	-	-
Transfers / Support from Gen Func	78,195	91,495	37,550	18,775	35,170	88,982	-
Total Budgeted Revenues	4,700,154	5,583,559	2,750,146	1,375,080	1,458,333	5,473,248	-

Aging Fund Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
PROGRAM & ADMINISTRATION	311,725	325,707	215,338	107,672	2,697	325,707	-
ARPA - P&A	-	55,010	-	-	55,010	117,878	-
PROGRAM AND ADMIN-CARES	71,228	31,380	34,440	-	(3,060)	-	-
NSIP	104,681	165,048	59,251	29,627	76,170	165,048	-
HCCBG	2,656,790	2,873,751	1,480,930	740,468	652,353	3,046,178	-
SENIOR CTR GEN PURPOSE	52,727	66,970	13,783	6,893	46,294	64,157	-
LEGAL SERVICES	13,949	14,093	8,729	4,365	999	14,093	-
OMBUDSMAN	168,804	200,202	117,847	58,926	23,429	200,469	-
ELDER ABUSE	5,741	5,800	-	-	5,800	5,800	-
OMBUDSMAN - ARPA	-	4,782	-	-	4,782	7,177	-
TITLE V-ADMINISTRATION	19,514	28,981	17,697	8,850	2,434	28,981	-
OMBUDSMAN-CARES	39,045	9,623	10,653	-	(1,030)	-	-
TITLE V - OEC, SWFB	290,524	343,731	169,440	84,724	89,567	343,731	-

Aging Fund Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
MIS	1,593	3,500	297	149	3,054	3,500	-
LEGAL SVCS - CARES	18,441	1,559	318	-	1,241	-	-
HCCBG-CARES	497,210	255,517	252,711	-	2,806	-	-
HCCBG - ARPA	-	446,971	-	-	446,971	670,457	-
FAN RELIEF	2,834	2,888	-	-	2,888	2,888	-
FAMILIES FIRST	195,958	23,063	23,769	11,885	(12,591)	-	-
SENIOR MEDICARE PATROL	5,000	5,000	89	45	4,866	5,000	-
MIPPA 3	20,047	20,047	26,061	13,032	(19,046)	20,047	-
CAREGIVER - FCSP	148,151	184,333	102,079	51,044	31,210	184,333	-
HEALTH PR-EVID BASED-ARPA	-	15,704	500	250	14,954	23,556	-
HEALTH PR-EVID BASED-430	23,896	28,029	10,459	5,234	12,336	28,029	-
UNC CHRONIC DISEASE MGMT	116	-	2,021	1,011	(3,032)	-	-
FCSP-CARES	28,912	76,233	77,342	-	(1,109)	-	-
VACCINE ACCESS	-	85,000	36,449	18,228	30,323	43,000	-
CAREGIVER - FCSP - ARPA	-	50,488	-	-	50,488	75,732	-
HRSA IMPLEMENTATION	4,300	70,000	28,984	14,495	26,521	70,000	-
MOBILITY STUDY	16,700	30,000	-	-	30,000	27,487	-
HDC5 SUPPL NUTRITION	-	160,149	89,675	44,839	25,635	-	-
Total Budgeted Expenses	4,697,886	5,583,559	2,778,862	1,201,737	1,602,960	5,473,248	-

Annual Budget Estimate - Planning Dev Svcs Fund

FY 2022-2023

Upper Coastal Plain COG

Planning Dev Svcs Fund Revenues Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Federal Grant	443,952	382,000	224,476	112,239	45,285	360,000	-
State Funds	-	-	8,500	-	(8,500)	-	-
Contract Revenue	626,687	593,999	274,779	136,760	182,460	1,208,199	-
Transfers / Support from Gen Fund	91,715	107,980	51,386	25,694	30,900	101,667	-
Total Budgeted Revenues	1,162,354	1,083,979	559,141	274,693	250,145	1,669,866	-

Planning Dev Svcs Fund Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Salaries	294,144	357,063	214,686	99,347	43,030	462,393	-
Fringe Benefits	93,549	127,975	70,398	32,582	24,995	196,004	-
Staff Travel	17,960	20,729	14,403	7,208	(882)	30,729	-
Staff Training	3,475	950	1,475	739	(1,264)	950	-
Outreach	-	-	155	78	(233)	-	-
Copier Expense	2,882	2,460	2,503	1,255	(1,298)	2,460	-
Office Supplies	1,380	2,100	744	373	983	2,100	-
Telephone	960	-	560	280	(840)	-	-
Postage	532	1,889	593	298	998	1,889	-
Subscriptions And Dues	52	850	3,228	1,427	(3,805)	850	-
Notices And Ads	296	100	-	-	100	100	-
Equipment Purchase	5,099	1,267	1,800	900	(1,433)	1,267	-
Computer Maint/Serv/Suppl	4,587	4,850	2,723	1,362	765	4,850	-
Non-Cap. Equip/Supplies	1,926	1,750	-	-	1,750	1,750	-
Occupancy Cost	37,516	49,350	29,007	13,433	6,910	57,870	-
Indirect Cost	143,825	175,206	102,977	47,659	24,570	205,265	-
Audit	854	-	500	-	(500)	-	-

Planning Dev Svcs Fund Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Prof Direct Services	255,192	304,980	81,652	39,080	184,248	701,389	-
Workshop Expense	-	-	1,134	567	(1,701)	-	-
Subcontractors	37,500	32,460	30,456	2,653	(649)	-	-
Program Supplies	6,000	-	-	-	-	-	-
Total Budgeted Expenses	907,729	1,083,979	558,994	249,241	275,744	1,669,866	-

Annual Budget Estimate - PWEDA Fund

FY 2022-2023

Upper Coastal Plain COG

PWEDA Fund Revenues Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Loan Program Income	1,051	5,500	61	31	5,408	1,200	-
Loan Principal Payments	80,000	10,000	-	-	10,000	20,000	-
Fund Balance Used	-	100,000	-	-	100,000	150,000	-
Total Budgeted Revenues	81,051	115,500	61	31	115,408	171,200	-

PWEDA Fund Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Salaries	148	742	-	-	742	2,000	-
Fringe Benefits	47	331	-	-	331	700	-
Staff Travel	-	225	-	-	225	500	-
Copier Expense	-	5	-	-	5	25	-
Postage	-	50	-	-	50	50	-
Computer Maint/Serv/Suppl	-	600	-	-	600	600	-
Reserve For Fund Balance	-	10,720	-	-	10,720	14,225	-
Occupancy Cost	-	141	-	-	141	300	-
Indirect Cost	72	386	-	-	386	600	-
Prof Direct Services	-	100	-	-	100	-	-
Loans	-	100,000	-	-	100,000	100,000	-
Legal Fees	2,470	2,000	-	-	2,000	2,000	-
Program Expense	-	200	-	-	200	200	-
PWEDA Expenses	-	-	-	-	-	50,000	-
Total Budgeted Expenses	2,737	115,500	-	-	115,500	171,200	-

Annual Budget Estimate - Cost Pools

FY 2022-2023

Upper Coastal Plain COG

Fringe Cost Pool Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Fica	100,492	100,097	71,652	35,826	(7,381)	122,531	-
Medical Insurance	157,607	222,104	110,224	55,112	56,768	325,104	-
Retirement	135,381	168,690	107,685	53,843	7,162	208,356	-
Unemployment	1,784	4,000	260	130	3,610	4,000	-
Workers Compensation	3,856	5,000	3,598	1,799	(397)	5,000	-
Employer Contrib. 401-K	26,821	29,543	18,838	9,419	1,286	34,079	-
Total Fringe Cost Pool	425,941	529,434	312,257	156,129	61,048	699,070	-

Cost Pools Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Personnel	410,462	443,547	298,423	149,212	(4,088)	470,831	-
Travel & Training	7,605	16,000	10,487	5,244	269	16,000	-
Operating	55,467	59,150	43,409	19,462	(3,721)	62,650	-
Program Operation	29,001	45,900	30,831	8,937	6,132	47,100	-
INDIRECT COST Total	502,535	564,597	383,150	182,855	(1,408)	596,581	-
Operating	17,698	26,011	9,147	4,575	12,289	26,011	-
Building Related	78,500	75,250	50,000	25,000	250	75,250	-
OCCUPANCY COST POOL Total	96,198	101,261	59,147	29,575	12,539	101,261	-
Personnel	206,719	228,168	162,078	81,040	(14,950)	335,270	-
Travel & Training	868	21,000	1,438	719	18,843	21,000	-
Operating	3,154	4,250	2,302	1,152	796	4,250	-
WFD PROGRAM STAFF POOL Total	210,741	253,418	165,818	82,911	4,689	360,520	-
Travel & Training	376	10,000	1,084	542	8,374	10,000	-
Operating	8,979	13,000	6,039	3,020	3,941	10,200	-
Building Related	35,533	-	62,128	31,065	(93,193)	40,000	-

Cost Pools Expenses Description	2020-2021	2021-2022	2/28/2022	2021 - 2022		2022-2023	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Program Operation	47,400	57,520	27,650	13,825	16,045	40,000	-
Other	34,862	42,000	39,428	19,715	(17,143)	30,000	-
WFD PROGRAM COSTS Total	127,150	122,520	136,329	68,167	(81,976)	130,200	-
Personnel	134,986	143,922	94,030	47,016	2,876	160,293	-
Travel & Training	16	7,500	232	116	7,152	7,500	-
Operating	80	200	76	38	86	250	-
WFD JOBLINK STAFF POOL Total	135,082	151,622	94,338	47,170	10,114	168,043	-
Personnel	1,510	6,328	491	246	5,591	44,666	-
Travel & Training	-	900	-	-	900	900	-
Operating	161	400	109	55	236	400	-
Allocated Costs	193,484	216,030	127,908	63,954	24,168	236,854	-
WFD ADMIN COST POOL Total	195,155	223,658	128,508	64,255	30,895	282,820	-

2022 - 2023 BUDGET NOTES

Overall	COVID Impacts	COVID funding and services are impacting the current year's budget and the proposed budget for 2022-2023.
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Proposed Salary Adjustment 22 - 23, 8% COLA

Salary Impact	Admin	Aging	PDS	WFD	Total
COLA % Increase	24,340	30,934	21,853	40,209	117,336

National Inflation March 21 - March 22 - 8.5%

Retention Adjustments 12,323

Positions Impacted:

- Planner
- GIS Planner
- Executive Assistant
- AAA Director
- AAA Assistant Director

Variance of greater than 10% highlighted and explained.

- Pink represents an **decrease** from current budget.
- Blue represents an **increase** from current budget.

All Funds Summary

Pages 5-7	Loan Income	Adjustments to all Loan related amounts are due to having no active loans.
	Contract Revenue	Mainly due to anticipated increases in Planning & Development Services.
	Fund Balance Used	Adjustment is due to changes related to EDA RLF fund changing to the PWEDA Fund and goal has changed for the fund.
	Salaries	There is an increase in staff and in staff costs overall.

Fringe	Large increases in both Health Insurance and Retirement expense.
Computer Maint.	COVID impact.
Equipment Purchase	COVID impact. Expect this number to go down more in future.
Equipment Maint.	COVID impact.
Families First Program Exp	COVID impact.
FCSP-CARES	COVID impact.
HCCBG-CARES	COVID impact.
Incumbent Worker Training	QVC Fire related expense.
Indirect Cost	Salary and Fringe Related increase.
Individualized Training Acct	QVC Fire related expense.
Legal Services - CARES	COVID impact.
Licenses / Fees	QVC Fire related expense.
Non-Cap Equip Supplies	COVID impact.
Occupancy Costs	Salary and Fringe Related increase.
Ombudsman-CARES	COVID impact.
On the Job Training	QVC Fire related expense.
Outreach	COVID impact.
Printing	COVID impact.
Professional Direct Services	Increased demand for services and impacts from COVID.
Program and Admin-CARES	COVID impact.
Program Expenses	Workforce Development Account adjustment
PWEDA Expenses	Adjustment to RLF Loan fund
Reserve for Fund Balance	Adjustment to RLF Loan fund
Staff Training	COVID impact.
Subcontractors	Workforce Development regular fund reduction and COVID impact.
Subscriptions and Dues	COVID impact.
Supportive Services	QVC Fire related expense.
Transportation Voucher	COVID impact.
Upper Coastal Plain-Federal	QVC Fire related expense.
WDB Travel	Workforce Development regular fund reduction.

	WDB Workshop Training	Workforce Development regular fund reduction.
	WFD Program Staff	Workforce Development regular fund reduction.
	WFD Special Projects	Workforce Development regular fund reduction.
	Workshop Expense	This account was a placeholder for WFD funds in prior year budget.
	Youth Council Travel	This account was a placeholder for WFD funds in prior year budget.

General Fund Page 8	PCA dues	Decrease of \$8,826. Last year we had an increase of \$508 in this line item.
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Workforce Page 9	Administration	Regular formula funds are expected to decrease.
	QVC Recovery Admin	Emergency grant related to QVC Fire.
	Adult	Regular formula funds are expected to decrease.
	Youth	Regular formula funds are expected to decrease.
	Dislocated Worker	Regular formula funds are expected to decrease.
	QVC Empl Recovery NWDG	Emergency grant related to QVC Fire.
	Enhanced Business Services	One time grant - funds are not expected next year.
	Finish Line Grants	Grant has been closed in the current year.

Aging Pages 10-11	ARPA - P&A	COVID impact.
	Program and Admin-CARES	COVID impact.
	Ombudsman-ARPA	COVID impact.
	Program and Admin-CARES	COVID impact.
	Ombudsman-CARES	COVID impact.
	Legal Services - CARES	COVID impact.
	HCCBG - CARES	COVID impact.
	HCCBG - ARPA	COVID impact.
	Families First	COVID impact.
	Health Promotion - ARPA	COVID impact.
	FCSP CARES	COVID impact.

	Vaccine Access	COVID impact.
	HDC5 Suppl Nutrition	COVID impact.

Planning Pages 12-13	Funding increase	Project load has increased. Current estimate for next year is for known projects and does not include any prospective projects.
	Personnel Costs	This program has experience multiple hires since January 1.
	All lines	Due to planned increases in relation to project load.

PWEDA Page 14	Overall budget	Due to nature of funding being defederalized, funds must be spent in accordance with PWEDA based on the agreement.
		Budget proposes to continue operating a revolving loan fund & other expenses have been budgeted to spend that are PWEDA related.

Cost Pools Pages 15-16	FICA	Increase due to more personnel
	Medical Insurance	The council has seen significant increases in employer costs related to health insurance in the last year.
	Retirement	Rates for the Local Government Employees Retirement System has increased in the past year and is expected to go up for 22-23 as well.
	Employer 401(k)	Increase due to more personnel.
	WFD Program - Personnel	Increase due to shifting employees in the department and increased fringe costs.
	WFD Program - Operating	Increase in computer service expense.
	WFD Program - Bldg Related	Due to anticipated changes in Lease for space.
	WFD - Program Operation	Reduction in Professional Direct Services.
	WFD - Other	Reduction in Career Center Expenses.
	WFD Joblink - Personnel	Increase due to Fringe Benefits.
	WFD Joblink - Operating	Increase in computer service expense.
	WFD Admin - Personnel	Increase in COG Admin of WFD services.