

B U D G E T

Fiscal Year

July 1, 2023 to June 30, 2024

FINAL DRAFT

June 20, 2023

Upper Coastal Plain Council of Governments

Post Office Box 9

Wilson, NC 27894-0009

(252) 234-5952

UPPER COASTAL PLAIN
COUNCIL OF GOVERNMENTS

121 W. NASH STREET (27893)

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WILSON, NORTH CAROLINA 27894

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June 20, 2023

Mr. Bobbie Jones, Chairman
Upper Coastal Plain Council of Governments

Dear Honorable Chairman Jones and Board Members:

The FY 2023 – 2024 budget is presented to you in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The proposed budget is presented subject to a public hearing and Upper Coastal Plain Council of Government's Board review and approval. The goal of the budget is to continue maintaining Council funds in a fiscally conservative manner while delivering services to our 5-county area and complying with all Federal and State regulations.

This budget, as presented, is balanced. The budget provides the resources needed to ensure the delivery of services in a fiscally responsible manner. The budget contains the expenditures and revenues for all the Council's funds. The proposed budget for FY 2024 is \$11,569,701. This amount represents a decrease of \$1,062,532 from the current year amended budget.

The Workforce Development Program has seen a significant decrease in funding, and it has changed greatly from the current year. Regular formula funds are expected to decrease, but a special QVC Fire National Recovery Grant of \$1,166,666 is currently offsetting some of that loss in the Fund Total. New workforce grants will not come online until October 2023, and the FY24 proposed budget reflects a funding reduction of \$861,722.

The Aging Fund has been impacted greatly by COVID relief funds being closed out and more coming online. Overall, the Aging fund will see a decrease of \$280,113 from FY23.

Planning and Development Services has seen workload increase greatly from the current year. The budget is expected to increase by \$150,295 which is approximately nine percent. This number does not include an additional amount of recovery funds that are expected to be received after July 1.

EDA Revolving Loan Fund / PWEDA: Current year budget only focuses on program delivery costs. The proposed budget eliminates the revolving loan fund and recommends a resource shift to economic development planning activities. These changes will reduce the requested budget amount by \$71,200.

Due to inflation and market demand, the proposed budget does include a merit increase of 4%.

The proposed budget has been greatly impacted by hiring additional staff and increases in retirement system rates.

Sincerely,

Robert Hiatt, Executive Director

**June 20, 2023
BUDGET ORDINANCE**

BE IT ORDAINED by Upper Coastal Plain Council of Governments, Wilson, North Carolina:

SECTION 1. The following amounts are hereby appropriated by projects for the operation of the Council of Governments for the fiscal year beginning, July 1, 2023, and ending, June 30, 2024.

GENERAL FUND

Expenditure by Projects:

General and Administrative	\$ 214,107
TOTAL GENERAL FUND	\$ 214,107

WORKFORCE DEVELOPMENT FUND:

Expenditure by Projects:

WIOA Administration	495,880
QVC Recovery Administration	70,384
WIOA Adult	1,199,109
WIOA Youth	1,158,056
WIOA Dislocated Worker	412,425
QVC Empl Recovery – National Dislocated Worker Grant	755,000
WFD Projects	151,444
TOTAL WORKFORCE DEVELOPMENT FUND	\$ 4,242,298

AGING DEPARTMENT FUND

Expenditure by Projects:

Program & Administration	326,431
Program & Administration – ARPA	104,157
Nutrition Services Incentive Program	165,048
Home and Community Care Block Grant	3,046,178
Senior Center General Purpose	65,533
Legal Services	13,452
Ombudsman	223,504
Elder Abuse	5,536
Legal – ARPA	6,248

Management Information System - User Fees	3,500
Home and Community Care Block Grant – ARPA - Transportation	201,209
Fan Relief	2,888
HCCBG- ARPA	379,340
Consum Dir – HCCBG-ARPA	58,794
Info – Options Couns -APRA	80,000
Senior Medicare Patrol	10,000
Medicare Improvements for Patients and Providers Act (MIPPA) 3	25,896
Caregiver Support-FCSP	178,596
Health Promotion - Evidence Based - ARPA	12,112
Health Promotion - Evidence Based- 430	33,864
US Aging Vaccine Education	147,630
Caregiver Support – FCSP-ARPA	75,732
Mobility Study	27,487
TOTAL AGING DEPARTMENT FUND	\$ 5,193,135

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT FUND

Expenditure by Projects:

Planning General	8,500
EDA Partnership Planning Grant	116,667
TRI-COG FEEDS	197,300
Greenlight Broadband EDA	7,000
State appropriated ARPA - TA	150,000
NCARCOG Disaster Recovery	231,250
IEI Digital Inclusion	31,000
Speed CDBG NR	19,900
Garysburg CDBG NR	45,000
Littleton Downtown Flooding	5,000
Sharpsburg CWSRF '19	44,500
Woodland CWSRF '19	40,000
NC SOLAR CTR / CFAT	18,000
Wilson Saratoga DWSRF	40,000
EPA Brownfields	29,100
Littleton WWTP	90,000
Seaboard DWSRF '20	60,000
Enfield CDBG-NR '19	15,000
Whitakers DWSRF '20	25,000
Stantonsburg CDBG NR	55,000
Whitakers CWSRF	40,000

Lucama CDBG-NR	57,750
Seaboard CDBG-NR	1,564
Bailey CWSRF	60,000
Enfield CWSRF '19	24,000
Lucama DWSRF	42,000
Seaboard DWSRF '18	30,680
Lucama CWSRF '19	70,000
Seaboard CDBG NR Round 2	10,000
Whitakers CDBG NR '20	28,000
Enfield CDBG - I '21	18,500
Saratoga CDBG NR	18,000
Stantonsburg RTGF	2,250
Sharpsburg CDBG NR	45,000
Bailey CWSRF	22,500
Hobgood CDBG NR	30,000
Scotland Neck CDBG-NR '20	24,700
Saratoga CDBG-I GSR Sewer	22,000
Bailey STATE Appropriation	45,000
TOTAL PLANNING AND DEVELOPMENT SERVICES FUND	\$ 1,820,161

PWEDA FUND **\$ 100,000**

Total Expenditures **\$ 11,569,701**

SECTION 2. It is estimated the following revenues will be available for the fiscal year beginning, July 1, 2023, and ending, June 30, 2024.

GENERAL FUND

Revenues by Source:

Per Capita Assessments	\$ 214,107
TOTAL GENERAL FUND	\$ 214,107

WORKFORCE DEVELOPMENT FUND:

Revenues by Source:

Federal Grant	4,090,854
Workforce Development Fund Balance	151,444
TOTAL WORKFORCE DEVELOPMENT FUND	\$ 4,242,298

AGING DEPARTMENT FUNDRevenue by Source:

Federal Grant	1,648,425
Federal/State Funds	3,046,178
State Funds	257,920
Contract Revenue	151,130
Cost Sharing	500
Transfer/Support from Gen Fund	88,982
TOTAL AGING DEPARTMENT FUND	\$ 5,193,135

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT FUNDExpenditure by Projects:

Federal Grant	488,850
State Funds	31,000
Contract Revenue	1,198,436
Transfer/Support from Gen Fund	101,875
TOTAL PLANNING AND DEVELOPMENT SERVICES FUND	\$ 1,820,161

PWEDA FUND **\$ 100,000**

Total Revenues \$ \$ 11,569,701

SECTION 3. The Budget Officer is hereby authorized to transfer appropriation within any of the above funds to the following limitations:

- a) The Officer may not exceed any appropriation line item for the salaries; and any salary change must be in conformance with the approved COG Policy and Procedure Manual.
- b) The Officer may transfer amounts between line-item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.
- c) The Officer may not transfer any amounts between funds or from any contingency appropriations within any funds without Council authorization.

SECTION 4. The COG Executive Committee will approve each expenditure for loans in the EDA Loan Fund.

SECTION 5. Due to the timing of receiving certain revenues and projects for the Upper Coastal Plain Council of Governments, the Executive Director and Budget Officer are hereby authorized to incur expenditures for projects after a notice of revenue availability is received. A formal budget amendment incorporating such a project is to be presented to the Board of Directors at the next available meeting.

SECTION 6. The Finance Director will serve as the Budget Officer. Any two of the following: Executive Director, Finance Director, Chairman of the COG Board, Vice-Chairman of the COG Board, and Secretary/Treasurer of the COG Board will have the authority and responsibility of signing COG checks.

SECTION 7. Copies of this Budget Ordinance shall be furnished to the Finance Director and the COG's Public Accountants for direction in the carrying out of their duties and to the North Carolina Local Government Commission.

Bobbie D. Jones, Chairperson
Upper Coastal Plain Council of Governments
Board of Directors

ATTEST:

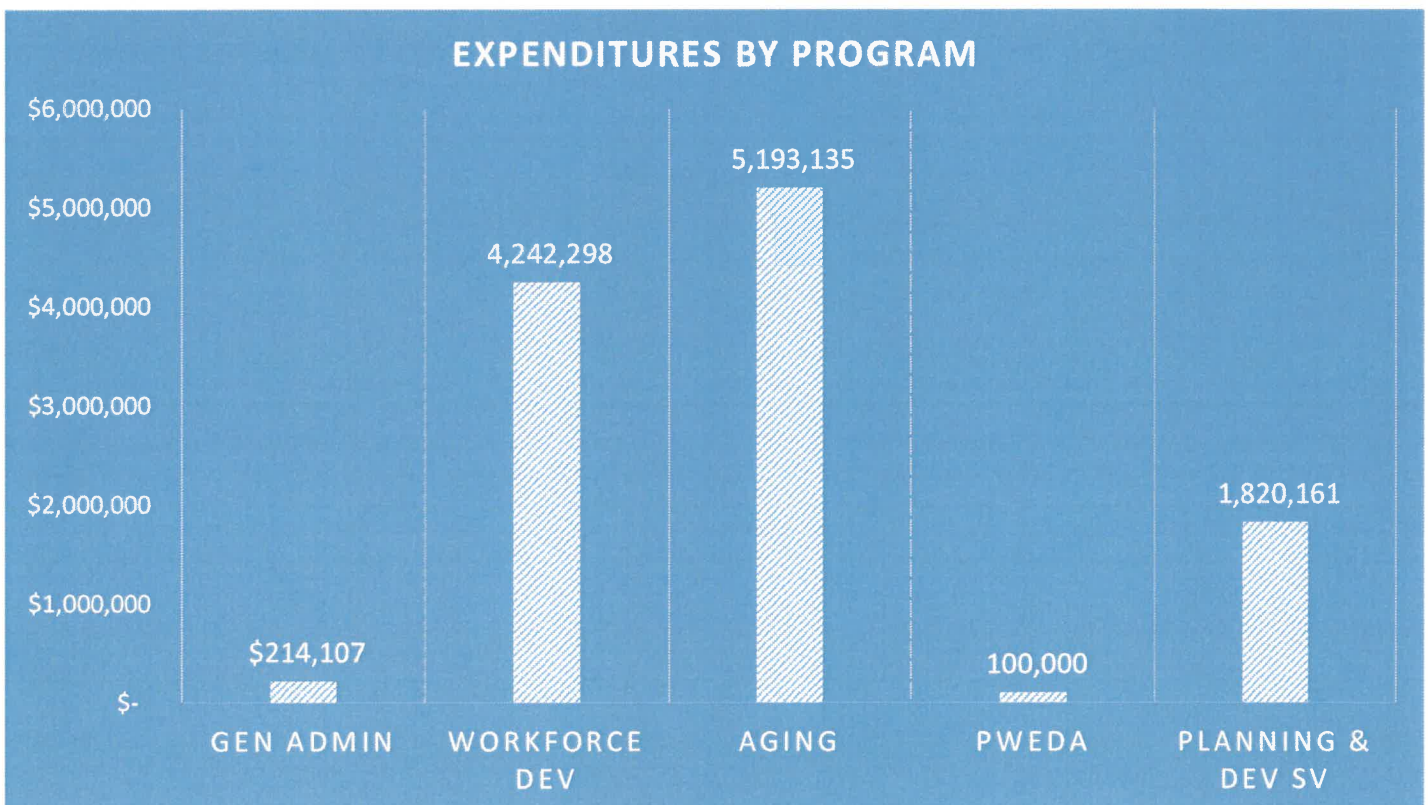
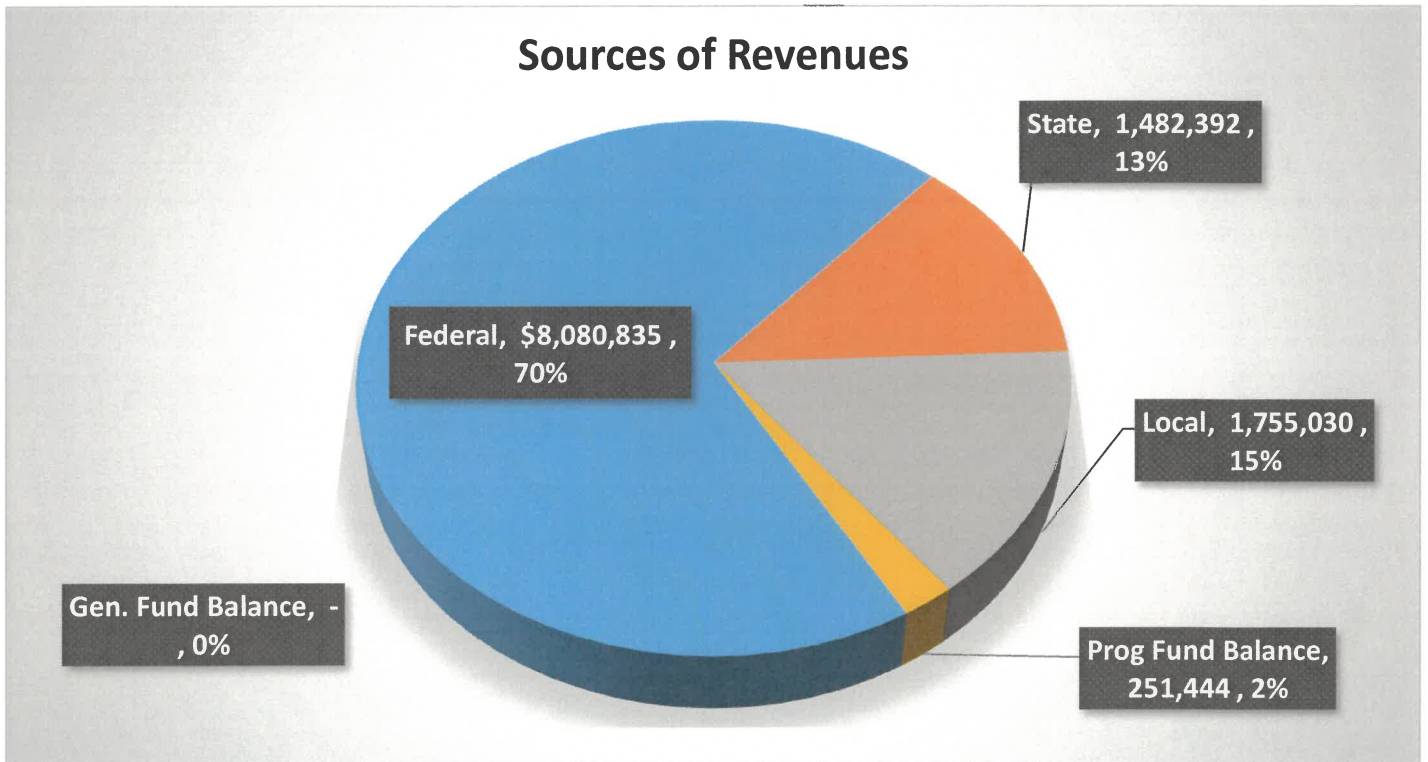
Robert Hiatt, Executive Director
Upper Coastal Plain Council of Governments

Upper Coastal Plain Council of Governments

Proposed Budget

Fiscal Year July 1, 2023 - June 30, 2024

Total Revenues and Expenditures: \$ 11,569,701.00



BUDGET COMPARISON CURRENT YEAR TO PROPOSED NEXT YEAR

FUND	ORIGINAL FY 2022 - 2023	AMENDED FY 2022 - 2023	PROPOSED FY 2023 - 2024
GENERAL FUND			
GENERAL FUND	213,899	213,899	214,107
SUBTOTAL GENERAL FUND	213,899	213,899	214,107
WORKFORCE DEV FUND			
ADMINISTRATION	577,352	525,380	495,880
QVC RECOVERY ADMIN	105,583	116,613	70,384
ADULT	1,290,484	1,784,262	1,199,109
YOUTH	1,468,010	1,261,704	1,158,056
DISLOCATED WORKER	910,875	168,275	412,425
QVC EMPL RECOVERY NDWG	1,061,083	1,050,000	755,000
ROANOKE RAPIDS CTR-LEASE	78,876	46,342	-
WFD PROJECTS	151,444	151,444	151,444
SUBTOTAL WORKFORCE DEV FUND	5,643,707	5,104,020	4,242,298
AGING FUND			
PROGRAM & ADMINISTRATION	325,707	325,707	326,431
ARPA - P&A	117,878	117,878	104,157
NSIP	165,048	165,048	165,048
HCCBG	3,046,178	3,046,178	3,046,178
SENIOR CENTER GEN PURPOSE	64,157	64,157	65,533
LEGAL SERVICES	14,093	14,093	13,452
OMBUDSMAN	200,469	200,469	223,504
ELDER ABUSE	5,800	5,800	5,536
OMBUDSMAN - ARPA	7,177	7,177	-
TITLE V-ADMINISTRATION	28,981	28,981	-
TITLE V - OEC, SWFB	343,731	343,731	-
LEGAL - ARPA	-	-	6,248
MIS	3,500	3,500	3,500
HCCBG - ARPA-TRANSPORTATION	670,457	670,457	201,209
FAN RELIEF	2,888	2,888	2,888
HCCBG - ARPA	-	-	379,340
CONSUM DIR-HCCBG-ARPA	-	-	58,794
INFO-OPTIONS COUNS-ARPA	-	-	80,000

BUDGET COMPARISON CURRENT YEAR TO PROPOSED NEXT YEAR

FUND	ORIGINAL FY 2022 - 2023	AMENDED FY 2022 - 2023	PROPOSED FY 2023 - 2024
SENIOR MEDICARE PATROL	5,000	5,000	10,000
MIPPA 3	20,047	20,047	25,896
CAREGIVER - FCSP	184,333	184,333	178,596
HEALTH PR-EVID BASED-ARPA	23,556	23,556	12,112
HEALTH PR-EVID BASED-430	28,029	28,029	33,864
CHRONIC DISEASE EDUCATION	-	-	147,630
VACCINE ACCESS	43,000	43,000	-
CAREGIVER - FCSP - ARPA	75,732	75,732	75,732
HRSA IMPLEMENTATION	70,000	70,000	-
MOBILITY STUDY	27,487	27,487	27,487
SUBTOTAL AGING	5,473,248	5,473,248	5,193,135
 PLANNING & DEV SERVICES FUND			
PLANNING & DEVEL. SERV.	1,669,866	1,669,866	1,820,161
SUBTOTAL PDS	1,669,866	1,669,866	1,820,161
 EDA - RLF / PWEDA			
EDA - REVOLVING LOAN FUND	-	-	-
REVOLVING LOAN FUND	121,200	121,200	-
PWEDA	50,000	50,000	100,000
SUBTOTAL EDA-RLF	171,200	171,200	100,000
 TOTAL BUDGET	 13,171,920	 12,632,233	 11,569,701

**UPPER COASTAL PLAIN COUNCIL OF GOVERNMENTS
PER CAPITA ASSESSMENTS FY 2023 - 2024**

NO.	JURISDICTION	July, 2021* POPULATION	MINIMUM	PCA RATE \$0.45
1	EDGECOMBE COUNTY	48,311	250.00	21,989.95
2	HALIFAX COUNTY	48,214	250.00	21,946.30
3	NASH COUNTY	95,465	250.00	43,209.25
4	NORTHAMPTON COUNTY	17,116	250.00	7,952.20
5	WILSON COUNTY	78,559	250.00	35,601.55
6	BAILEY	568	250.00	505.60
7	BLACK CREEK	684	250.00	557.80
8	CASTALIA	262	250.00	367.90
9	CONETOE	196	250.00	338.20
10	CONWAY	737	250.00	581.65
11	DORTCHES	1,090	250.00	740.50
12	ELM CITY	1,202	250.00	790.90
13	ENFIELD	1,846	250.00	1,080.70
14	GARYSBURG	886	250.00	648.70
15	GASTON	990	250.00	695.50
16	HALIFAX	169	250.00	326.05
17	HOBGOOD	266	250.00	369.70
18	JACKSON	421	250.00	439.45
19	LASKER	63	250.00	278.35
20	LEGGETT	37	250.00	266.65
21	LITTLETON	554	250.00	499.30
22	LUCAMA	1,025	250.00	711.25
23	MACCLESFIELD	408	250.00	433.60
24	MIDDLESEX	918	250.00	663.10
25	MOMEYER	278	250.00	375.10
26	NASHVILLE	5,729	250.00	2,828.05
27	PINETOPS	1,186	250.00	783.70
28	PRINCEVILLE	1,243	250.00	809.35
29	RED OAK	3,361	250.00	1,762.45
30	RICH SQUARE	871	250.00	641.95
31	ROANOKE RAPIDS	15,097	250.00	7,043.65
32	ROCKY MOUNT	54,486	250.00	24,768.70
33	SARATOGA	348	250.00	406.60
34	SCOTLAND NECK	1,664	250.00	998.80
35	SEABOARD	531	250.00	488.95
36	SEVERN	187	250.00	334.15
37	SHARPSBURG	1,686	250.00	1,008.70
38	SIMS	300	250.00	385.00
39	SPEED	62	250.00	277.90
40	SPRING HOPE	1,303	250.00	836.35
41	STANTONSBURG	755	250.00	589.75
42	TARBORO	10,535	250.00	4,990.75
43	WELDON	1,425	250.00	891.25
44	WHITAKERS	623	250.00	530.35
45	WILSON	48,035	250.00	21,865.75
46	WOODLAND	546	250.00	495.70
47	TOTALS	469,945	11,250.00	214,107.10

*Based on Data from NC State Demographics, July 2021

<http://demog.state.nc.us/>

Annual Budget Estimate - All Funds

FY 2023-2024

Upper Coastal Plain COG

All Funds Revenues	2021-2022		2022-2023			2022 - 2023			2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved		
Federal Grant	6,429,377	7,436,547	3,365,537	1,682,775	2,388,235	6,253,129				
Fed/State Funds	3,317,797	3,046,178	1,527,243	763,624	755,311	3,021,178				
State Funds	190,950	210,617	69,010	34,506	107,101	288,920				
Loan Program Income	-	1,000	-	-	1,000	-				
Per Capita Assessments	208,078	213,899	213,129	770	-	214,107				
Interest Earned	99	200	1,637	819	(2,256)	-				
Contract Revenue	498,076	1,211,699	473,061	236,532	502,106	1,349,566				
Donations	360	-	-	-	-	-				
Cost Sharing	607	-	720	361	(1,081)	500				
Loan Principal Payments	-	20,000	-	-	20,000	-				
Conference Sponsorships	1,825	-	-	-	-	-				
Gasb87-Other Financing Sources	2,009	-	-	-	-	-				
Fund Balance Used	-	301,444	-	-	301,444	251,444				
Sources of Revenue	10,649,178	12,441,584	5,650,337	2,719,387	4,071,860	11,378,844				
Transfers / Support from Gen Fund	138,574	190,649	97,064	48,533	45,052	190,857				
Total Budgeted Revenues	10,787,752	12,632,233	5,747,401	2,767,920	4,116,912	11,569,701				

All Funds Expenses		2021-2022	2022-2023		2022 - 2023		2023-2024
Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Salaries	829,732	1,613,125	873,580	436,818	302,727	1,564,915	
Fringe Benefits	278,178	593,473	281,511	140,782	171,180	622,129	
Wdb Travel	838	8,000	1,465	733	5,802	8,000	
Youth Council Travel	1,135	1,000	900	450	(350)	10,000	
Wdb Workshop/ Training	-	4,500	300	150	4,050	4,500	
Council Annual Meeting	2,339	6,617	6,617	-	0	6,617	
Staff Travel	54,557	145,395	64,833	32,436	48,126	135,115	
Staff Training	11,741	19,700	9,699	4,853	5,148	27,352	
Council Travel	2,102	2,250	1,333	667	250	2,250	
Council Meals	1,816	9,383	7,970	3,985	(2,572)	9,383	
Computer Maint/Serv/Suppl	31,578	24,650	28,222	14,119	(17,691)	39,550	
Copier Expense	14,319	14,624	6,596	3,308	4,720	13,701	
Equipment Purchase	6,469	8,067	4,487	2,244	1,336	20,600	
Equipment Rental/Maint	949	2,500	676	338	1,486	3,000	
Non-Cap. Equip/Supplies	477	4,350	95	48	4,207	2,550	
Notices And Ads	1,887	6,860	1,487	744	4,629	3,599	
Office Supplies	9,256	9,880	3,137	1,572	5,171	11,124	
Outreach	18,298	8,448	19,769	9,887	(21,208)	17,861	
Postage	6,396	7,814	2,543	1,282	3,989	7,813	
Printing	198	2,576	-	-	2,576	3,500	
Program Expense	75	1,200	-	-	1,200	-	
Subscriptions And Dues	10,962	12,637	9,840	4,923	(2,126)	19,750	
Telephone	8,274	7,077	5,889	2,946	(1,758)	12,800	

All Funds Expenses	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Wfd Program Costs	33,469	125,156	54,637	27,319	43,200	74,465	-	-
Wfd Program Staff	347,649	-	-	-	-	-	-	-
Building Lease	48,000	44,604	32,000	16,000	(3,396)	2,500	2,500	5,000
Connectivity	4,347	6,011	7,549	3,775	(5,313)	5,000	-	-
General Bldg Maint	431	431	25	13	393	-	-	-
Utilities	6,423	2,796	4,651	2,326	(4,181)	-	-	-
Indirect Cost	352,661	460,517	274,652	137,351	48,514	528,772	-	-
Occupancy Cost	86,467	124,931	60,613	30,325	33,993	154,029	-	-
Reserve For Fund Balance	-	14,225	-	-	14,225	-	-	-
Adaptive Events	-	-	-	-	-	469	-	-
Advisory Council Expense	1,633	3,250	2,309	1,155	(214)	3,000	-	-
Audit	13,250	14,000	13,447	6,724	(6,171)	14,000	-	-
Caregiver Program Expense	66,048	32,806	32,875	16,439	(16,508)	61,735	-	-
CARES Program Expense	269,085	-	-	-	-	-	-	-
Community/Program Planning	-	-	26	13	(39)	-	-	-
Counseling/Training	114	-	-	-	-	-	-	-
Gasb87-Other Financing Sources	2,009	-	-	-	-	-	-	-
Home & Comm. Care Block Grant	3,150,875	3,211,226	1,193,575	596,790	1,420,861	3,211,226	-	-
Incumbent Worker Training	7,000	5,000	-	-	5,000	20,000	-	-
Ins. Build/Prof. Liability	4,548	5,000	4,778	2,389	(2,167)	5,000	-	-
Legal Fees	272	7,000	-	-	7,000	5,500	-	-
Loans	-	100,000	-	-	100,000	-	-	-
On the Job Training	-	187,000	-	-	187,000	60,000	-	-

All Funds Expenses	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Prof Direct Services	357,146	1,074,314	249,924	124,976	699,414	929,634		
Program Expense	1,742	4,200	717	359	3,124	3,500		
Program Expenses	-	17,000	-	-	17,000	17,000		
Program Promotion	-	-	50	25	(75)	2,500		
Program Supplies	1,416	-	-	-	-	-		
PWEDA Expenses	-	50,000	-	-	50,000	100,000		
Subcontractors	3,818,128	3,605,413	1,956,282	978,148	670,983	3,111,604		
Title V Program Expense	200,705	279,584	48,639	24,320	206,625	-		
Transportation Voucher	-	92,000	93	47	91,860	102,089		
Upper Coastal Plain Cog-Federal	223,520	261,072	150,383	75,192	35,497	225,000		
Wfd Projects Expenses	-	151,444	-	-	151,444	151,444		
Wfd Spec Projects	158,971	37,619	-	-	37,619	30,619		
Workshop Expense	11,224	10,859	1,239	621	8,999	13,649		
Other Funds/Transfers/Prog Suppor	138,574	190,649	97,064	48,532	45,053	190,857		
Total Budgeted Expenses	10,597,283	12,632,233	5,516,477	2,755,124	4,360,632	11,569,701		

Annual Budget Estimate - General Fund

FY 2023-2024

Upper Coastal Plain COG

General Fund Revenues	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Per Capita Assessments	208,078	213,899	213,129	770	-	-	214,107	-
Fund Balance Used	-	-	-	-	-	-	-	-
Total Budgeted Revenues	208,078	213,899	213,129	770	-	-	214,107	-
General Fund Expenses	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Council Annual Meeting	2,339	6,617	6,617	-	0	-	6,617	-
Council Travel	2,102	2,250	1,333	667	250	-	2,250	-
Council Meals	1,816	9,383	7,970	3,985	(2,572)	-	9,383	-
Other Funds/Transfers/Prog Suppor	138,574	190,649	97,064	48,532	45,053	-	190,857	-
Legal Fees	272	5,000	-	-	5,000	-	5,000	-
Total Budgeted Expenses	145,145	213,899	112,984	53,184	47,731	-	214,107	-

Workforce Dev Fund Revenues	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Federal Grant	4,487,423	4,952,576	2,543,689	1,271,847	1,137,040	-	4,090,854	-
Fund Balance Used	-	151,444	-	-	151,444	-	151,444	-
Total Budgeted Revenues	4,487,423	5,104,020	2,543,689	1,271,847	1,288,484	-	4,242,298	-
Workforce Dev Fund Expenses	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
ADMINISTRATION	481,350	525,380	213,683	106,844	204,853	-	495,880	-
QVC FIRE ADMIN	54	116,613	34,769	17,386	64,458	-	70,384	-
ADULT	1,479,915	1,784,262	1,000,021	500,013	284,228	-	1,199,109	-
YOUTH	1,464,443	1,261,704	799,266	399,636	62,802	-	1,158,056	-
DISLOCATED WORKER	967,468	168,275	164,349	82,175	(78,249)	-	412,425	-
QVC FIRE PROGRAM	11,327	1,050,000	224,643	112,323	713,034	-	755,000	-
ENHANCED BUSINESS SVCS	24,999	-	-	-	-	-	-	-
ROANOKE RAPIDS CTR-LEASE	59,201	46,342	44,225	22,114	(19,997)	-	-	-
FINISH LINE GRANTS	674	-	-	-	-	-	-	-
WFD PROJECTS	-	151,444	-	-	151,444	-	151,444	-
Total Budgeted Expenses	4,489,431	5,104,020	2,480,956	1,240,491	1,382,573	-	4,242,298	-

Annual Budget Estimate - Aging Fund

FY 2023-2024

Upper Coastal Plain COG

Aging Fund Revenues	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Federal Grant	1,444,264	2,123,971	668,210	334,108	1,121,653	1,648,425		
Fed/State Funds	3,317,797	3,046,178	1,527,243	763,624	755,311	3,046,178		
State Funds	182,450	210,617	69,010	34,506	107,101	257,920		
Contract Revenue	1,272	3,500	12,500	6,250	(15,250)	151,130		
Donations	360	-	-	-	-	-		
Cost Sharing	607	-	720	361	(1,081)	500		
Conference Sponsorships	1,825	-	-	-	-	-		
Transfers / Support from Gen Fund	61495	88982	45678	22839	20465	88982		
Total Budgeted Revenues	5,010,070	5,473,248	2,323,361	1,161,688	1,988,199	5,193,135		

Aging Fund Expenses	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
PROGRAM & ADMINISTRATION	325,709	325,707	254,762	127,386	(56,441)	326,431		
ARPA - P&A	27,442	117,878	65,515	32,759	19,604	104,157		
PROGRAM AND ADMIN-CARES	31,380	-	-	-	-	-		
NSIP	107,988	165,048	54,591	27,298	83,159	165,048		
HCCBG	3,042,887	3,046,178	1,247,292	623,647	1,175,239	3,046,178		
SENIOR CTR GEN PURPOSE	40,526	-	6,429	3,215	(9,644)	47,280		
SENIOR CTR GEN PURPOSE	21,029	64,157	2,439	1,220	60,498	18,253		
LEGAL SERVICES	14,095	14,093	7,066	3,534	3,493	13,452		
OMBUDSMAN	200,468	200,469	134,908	67,456	(1,895)	223,504		

Aging Fund Expenses Description	2021-2022	2022-2023			2022 - 2023		2023-2024	
	Actual (\$)	Budget (\$)	2/28/2023 Actual (\$)	Mar-Jun	Balance	Requested	Approved	
ELDER ABUSE	5,801	5,800	385	193	5,222	5,536		
OMBUDSMAN - ARPA	-	7,177	-	-	7,177	-		
TITLE V-ADMINISTRATION	18,760	28,981	15,780	7,891	5,310	-		
OMBUDSMAN-CARES	9,623	-	-	-	-	-		
TITLE V - OEC, SWFB	248,844	343,731	67,281	33,643	242,807	-		
LEGAL - ARPA	-	-	5,668	2,834	(8,502)	6,248		
MIS	1,722	3,500	717	359	2,424	3,500		
LEGAL SVCS - CARES	318	-	-	-	-	-		
HCCBG-CARES	252,711	-	-	-	-	-		
TRANSPORT - HCCBG - ARPA	-	670,457	622	313	669,522	201,209		
FAN RELIEF	2,936	2,888	-	-	2,888	2,888		
HCCBG - ARPA	-	-	121,234	60,617	(181,851)	379,340		
CONSUM DIR-CA-HCCBG-ARPA	-	-	28,803	14,403	(43,206)	58,794		
INFO-OPTIONS COUNS.-ARPA	-	-	26,418	13,211	(39,629)	80,000		
FAMILIES FIRST	23,769	-	-	-	-	-		
SENIOR MEDICARE PATROL	5,000	5,000	-	-	5,000	10,000		
MIPPA 3	27,715	20,047	23,191	11,597	(14,741)	25,896		
CAREGIVER - FCSP	184,533	184,333	97,798	48,905	37,630	178,596		
HEALTH PR-EVID BASED-ARPA	-	23,556	10,879	5,441	7,236	12,112		
HEALTH PR-EVID BASED-430	28,437	28,029	23,752	11,878	(7,601)	33,864		
UNC CHRONIC DISEASE MGMT	-	-	160	80	(240)	-		
CHRONIC DISEASE EDUCATION	-	-	-	-	-	147,630		
FCSP-CARES	76,233	-	-	-	-	-		

Aging Fund Expenses Description	2021-2022	2022-2023		2022 - 2023		2023-2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
VACCINE ACCESS	69,221	43,000	37,330	18,668	(12,998)	-	-
CAREGIVER - FCSP - ARPA	-	75,732	17,161	8,581	49,990	75,732	75,732
HRSA IMPLEMENTATION	35,257	70,000	158	80	69,762	-	-
MOBILITY STUDY	-	27,487	-	-	27,487	27,487	27,487
HDC5 SUPPL NUTRITION	214,136	-	4	2	(6)	-	-
Total Budgeted Expenses	5,016,540	5,473,248	2,250,343	1,125,211	2,097,694	5,193,135	5,193,135

Annual Budget Estimate - Planning Dev Svcs Fund FY 2023-2024 Upper Coastal Plain COG

Planning Dev Svcs Fund Revenues		2021-2022	2022-2023		2022 - 2023		2023-2024	
Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved	
Federal Grant	497,690	360,000	153,638	76,820	129,542	488,850	-	
State Funds	8,500	-	-	-	-	31,000	-	
Contract Revenue	496,804	1,208,199	460,561	230,282	517,356	1,198,436	-	
Transfers / Support from Gen Func	77,079	101,667	51,386	25,694	24,587	101,875	-	
Total Budgeted Revenues	1,080,073	1,669,866	665,585	332,796	671,485	1,820,161	-	
Planning Dev Svcs Fund Expenses		2021-2022	2022-2023		2022 - 2023		2023-2024	
Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved	
Salaries	338,050	462,393	255,374	127,710	79,309	495,946	-	
Fringe Benefits	113,436	196,004	76,689	38,366	80,949	211,535	-	
Staff Travel	23,937	30,729	21,119	10,577	(967)	34,132	-	
Staff Training	2,374	950	4,511	2,257	(5,818)	6,852	-	
Outreach	155	-	275	138	(413)	300	-	
Copier Expense	4,041	2,460	2,732	1,373	(1,645)	1,750	-	
Office Supplies	4,832	2,100	1,459	731	(90)	2,715	-	
Printing	198	-	-	-	-	-	-	
Telephone	1,360	-	982	491	(1,473)	1,380	-	
Postage	967	1,889	592	304	993	1,238	-	
Subscriptions And Dues	3,368	850	3,105	1,554	(3,809)	5,700	-	
Notices And Ads	175	100	499	250	(649)	599	-	
Equipment Purchase	1,800	1,267	4,487	2,244	(5,464)	7,500	-	

Planning Dev Svcs Fund Expenses	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Computer Maint/Serv/Suppl	9,130	4,850	7,022	3,515	(5,687)	10,000	-	
Non-Cap. Equip/Supplies	-	1,750	-	-	1,750	500	-	
Occupancy Cost	33,719	57,870	23,636	11,834	22,400	72,925	-	
Indirect Cost	166,670	205,265	123,308	61,677	20,280	260,001	-	
Audit	500	-	-	-	-	-	-	
Prof Direct Services	201,259	701,389	130,997	65,512	504,880	705,454	-	
Workshop Expense	1,168	-	261	131	(392)	1,634	-	
Subcontractors	39,028	-	15,146	7,574	(22,720)	-	-	
Total Budgeted Expenses	946,167	1,669,866	672,194	336,238	661,434	1,820,161	-	

Annual Budget Estimate - PWEDA Fund

FY 2023-2024

Upper Coastal Plain COG

PWEDA Fund Revenues	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Loan Program Income	99	1,200	1,637	819	(1,256)	-	-	-
Loan Principal Payments	-	20,000	-	-	20,000	-	-	-
Fund Balance Used	-	150,000	-	-	150,000	100,000	100,000	-
Total Budgeted Revenues	99	171,200	1,637	819	168,744	100,000	100,000	-
PWEDA Fund Expenses	2021-2022		2022-2023		2022 - 2023		2023-2024	
	Description	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested	Approved
Salaries	-	2,000	-	-	2,000	-	-	-
Fringe Benefits	-	700	-	-	700	-	-	-
Staff Travel	-	500	-	-	500	-	-	-
Copier Expense	-	25	-	-	25	-	-	-
Postage	-	50	-	-	50	-	-	-
Computer Maint/Serv/Suppl	-	600	-	-	600	-	-	-
Reserve For Fund Balance	-	14,225	-	-	14,225	-	-	-
Occupancy Cost	-	300	-	-	300	-	-	-
Indirect Cost	-	600	-	-	600	-	-	-
Loans	-	100,000	-	-	100,000	-	-	-
Legal Fees	-	2,000	-	-	2,000	-	-	-
Program Expense	-	200	-	-	200	-	-	-
PWEDA Expenses	-	50,000	-	-	50,000	100,000	100,000	-
Total Budgeted Expenses	-	171,200	-	-	171,200	100,000	100,000	-

Annual Budget Estimate - Cost Pools

FY 2023-2024

Upper Coastal Plain COG

Fringe Cost Pool Description	2021-2022	2022-2023		2022 - 2023		2023-2024
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested Approved
Fica	110,840	122,531	75,538	37,769	9,224	130,550
Medical Insurance	183,137	325,104	124,965	62,483	137,656	300,852
Retirement	165,245	208,356	119,056	59,528	29,772	220,937
Unemployment	2,426	4,000	102	2,400	1,498	4,000
Workers Compensation	3,598	5,000	4,042	-	958	5,000
Employer Contrib. 401-K	29,070	34,079	19,845	9,923	4,311	36,309
Total Fringe Cost Pool	494,316	699,070	343,548	172,103	183,419	697,648

Cost Pools Expenses Description	2021-2022	2022-2023		2022 - 2023		2023-2024
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested Approved
Personnel	452,379	470,831	349,377	174,689	(53,235)	542,598
Travel & Training	16,470	16,000	9,491	4,746	1,763	16,000
Operating	58,284	62,650	44,163	22,083	(3,596)	66,200
Program Operation	32,156	47,100	22,309	11,157	13,634	62,100
INDIRECT COST Total	559,289	596,581	425,340	212,675	(41,434)	686,898
Operating	11,465	26,011	10,612	5,308	10,091	28,250
Building Related	75,000	75,250	50,000	25,000	250	75,250
OCCUPANCY COST POOL Total	86,465	101,261	60,612	30,308	10,341	103,500
Personnel	247,528	335,270	-	-	335,270	-
Travel & Training	5,351	21,000	322	161	20,517	-
Operating	3,666	4,250	(323)	(161)	4,734	-
WIA PROGRAM STAFF POOL Tot:	256,545	360,520	(1)	-	360,521	-
Travel & Training	2,390	10,000	55	28	9,917	-
Operating	8,530	10,200	3,335	1,668	5,197	-
Building Related	74,412	40,000	23,294	11,647	5,059	-

Cost Pools Expenses Description	2021-2022	2022-2023		2022 - 2023		2023-2024
	Actual (\$)	Budget (\$)	Actual (\$)	Mar-Jun	Balance	Requested Approved
Program Operation	47,400	40,000	4,266	2,133	33,601	4,000
Other	61,409	30,000	37,919	18,960	(26,879)	30,000
WIA PROGRAM COSTS Total	194,141	130,200	68,869	34,436	26,895	34,000
Personnel	143,958	160,293	-	-	160,293	-
Travel & Training	1,194	7,500	-	-	7,500	-
Operating	76	250	-	-	250	-
WIA JOBLINK STAFF POOL Total	145,228	168,043	-	-	168,043	-
Personnel	15,658	44,666	2,240	1,121	41,305	39,295
Travel & Training	65	900	-	-	900	250
Operating	167	400	163	82	155	400
Allocated Costs	206,630	236,854	147,980	73,990	14,884	237,067
WIA ADMIN COST POOL Total	222,520	282,820	150,383	75,193	57,244	277,012

2023 - 2024 BUDGET NOTES

Proposed Salary Adjustment 23 - 24

Salary Impact	Admin	Aging	PDS	WFD	Total
Merit % Increase	4.00%	30,980	19,390	39,285	106,596
Total	16,941	30,980	19,390	39,285	106,596

Variance of greater than 10% highlighted and explained.

- Pink represents an decrease from current budget.
- Blue represents an increase from current budget.

All Funds Summary	
Page 10-13	Federal Grant / State funds Due to a reduction in COVID relief funding.
	Loan Program Income Not planning on having a loan program in 23-24
	Interest Earned Not planning on having a loan program in 23-24
	Contract Revenue Due to anticipated increase in Planning and Development Services.
	Cost Sharing Cost Sharing is voluntary so sometimes we do not budget for it
	Loan Principal Payments Not planning on having a loan program in 23-24
	Fund Balance Used Adjustment to RLF Loan fund changing to PWEDA Fund and goal has changed for fund.
	Youth Council Travel COVID impact.
	Staff Training COVID impact.
	Computer Maint/Serv/Supp Switched to third party for computer support
	Copier Expense New Vaccine grant (Aging) and increase in project load (PDS)

Equipment Purchase	New Vaccine grant (Aging) and increase in project load (PDS)
Equipment Rental/Maint	Due to WFD moving to new location
Non-Cap. Equip/Supplies	This line and office supplies are related - together adjustment only 4%
Notices And Ads	COVID impact.
Office Supplies	This line and office supplies are related - together adjustment only 4%
Outreach	Due to New Vaccine grant
Printing	Due to New Vaccine grant (Aging)
Program Expense	Grant transferred to another provider
Subscriptions And Dues	Due to project load (PDS)
Telephone	Due to project load (PDS)
Wfd Program Costs	Due to federal funding.
Building Lease	Lease ended.
Connectivity	Lease ended.
General Bldg Maint	Lease ended.
Utilities	Lease ended.
Indirect Cost	Salary and Fringe Related increase.
Occupancy Cost	Salary and Fringe Related increase.
Reserve For Fund Balance	No RLF funds
Adaptive Events	COVID impact.
Advisory Council Expense	Meeting expenes increased
Caregiver Program Expense	Increasing outreach
Incumbent Worker Training	Due to federal funding
Loans	Not planning on having a loan program in 23-24
On the Job Training	Due to federal funding
Prof Direct Services	Due to project load (PDS).
Program Expense	Grant transferred to another provider
Program Promotion	Increasing outreach
PWEDA Expenses	Adjustment to RLF Loan fund
Subcontractors	Due to federal funding.

	Title V Program Expense	Grant transferred to another provider
	Transportation Voucher	Due to NGAs.
	Wfd Spec Projects	due to federal funding.
	Workshop Expense	COVID impact.

Workforce Page 15	Federal Grant	Due to federal funding.
	Administration	Due to federal funding.
	QVC Fire Admin	Emergency grant related to QVC fire
	Adult	Due to federal funding.
	Youth	Due to federal funding.
	Dislocated Worker	Due to federal funding.
	QVC Fire Program	Emergency grant related to QVC fire
	Roanoke Rapids Ctr - Lease	State took over lease for this location

Aging Page 16-18	Federal Grant	COVID impact.
	State Funds	COVID impact.
	Contract Revenue	New Vaccine grant (Aging)
	Cost Sharing	Due to more participation.
	Program & Administration	COVID impact.
	ARPA - P&A	COVID impact.
	Senior Ctr Gen Purpose	COVID impact.
	Legal Services	COVID impact.
	Ombudsman	COVID impact.
	Elder Abuse	COVID impact.
	Ombudsman - ARPA	COVID impact.
	TITLE V-ADMINISTRATION	Grant transferred to another provider
	TITLE V - OEC, SWFB	Grant transferred to another provider
	LEGAL - ARPA	COVID impact.

	TRANSPORT - HCCBG - ARPA	COVID impact.
	FAN RELIEF	COVID impact.
	HCCBG - ARPA	COVID impact.
	CONSUM DIR-CA-HCCBG-ARPA	COVID impact.
	INFO-OPTIONS COUNS.-ARPA	COVID impact.
	SENIOR MEDICARE PATROL	COVID impact.
	MIPPA 3	COVID impact.
	HEALTH PR-EVID BASED-ARPA	COVID impact.
	HEALTH PR-EVID BASED-430	COVID impact.
	CHRONIC DISEASE EDUCATION	New Vaccine grant
	VACCINE ACCESS	Fully expedited
	CAREGIVER - FCSP - ARPA	COVID impact.
	HRSA IMPLEMENTATION	COVID impact.

Planning Page 19-20	Funding increase	Project load has increased.
	Expense increases	Current estimate for next year is for known projects and does not include any
	Copier Expense	Project load has increased.
	Postage	Decreased demand
	Non-Cap. Equip/Supplies	Decreased demand

PWEDA Page 21	Overall budget	Due to nature of funding being defederized, funds must be spent in accordance with PWEDA based on the agreement.
		Budget proposes to discontinue operating a revolving loan fund & other expenses have been budgeted to spend that are PWEDA related.