

MINUTES
UPPER COASTAL PLAIN COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING
June 18, 2024

BOARD MEMBERS PRESENT

Bobbie Jones, Chairman	Mayor	Town of Princeville
Miranda Boykin, Vice-Chair	Mayor	Town of Sims
Dia Denton, Secretary/Treasurer	County Manager	Halifax County
James Alston	Mayor	Town of Castalia
Fred Belfield	Commissioner	Nash County
Vicky Bennett	At-Large Board Member	Northampton County
Phillip Boone	Alternate Member	Town of Dortches
Eddie Braxton	Mayor	Town of Scotland Neck
Brenda Brown	Mayor	Town of Nashville
Gregory Browning	Alternate Member	City of Roanoke Rapids
Delane Bryant	At-Large Board Member	Edgecombe County
Eddie Coats	At-Large Board Member	Nash County
Dannie Flanary	Mayor	Town of Hobgood
Mark Frohman	At-Large Board Member	Nash County
Doris Garner	Mayor	Town of Weldon
Ophelia Gould-Faison	Alternate Member	Town of Littleton
Jenny Hinnant	Commissioner	Town of Conetoe
Meredith Holdford	Commissioner	Halifax County
Sammy Hopkins	Mayor	Town of Whitakers
Deborah James	Mayor	Town of Gaston
Currie Joyner	At-Large Board Member	Wilson County
Marshall Lassiter	Commissioner	Town of Severn
Brenda Lucas	Commissioner	Town of Spring Hope
Martha Lucas	Commissioner	Town of Momeyer
Sherry Lucas	Commissioner	Wilson County
Tawanda Moore	Mayor	Town of Elm City
Victoria Newcombe	Mayor	Town of Rich Square
Julian Phillips	County Manager	Northampton County
Sandra Russ	Commissioner	Town of Red Oak
Cathy Scott	At-Large Board Member	Halifax County
Barbara Simmons	At-Large Board Member	Halifax County
Barbara Taylor	Commissioner	Town of Pinetops
Ralph Webb	Commissioner	Edgecombe County
Jean Wooten-Jiles	Commissioner	Town of Macclesfield

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*If your name is missing, you may not have been included in the roll call. Please let us know so we can make that correction.

MEMBERS PRESENT BY PROXY

Roy Bell	Mayor	Town of Garysburg
Paolo Ceyrolles	At-Large Board Member	Wilson County
Beverly Davis	Commissioner	Town of Sharpsburg
Matthew Lassiter	Commissioner	Town of Jackson
Joshua Pair	At-Large Board Member	Northampton County
Elaine Saunders	Commissioner	Town of Saratoga

MEMBERS NOT PRESENT

Randy Beale	Mayor	Town of Woodland
Michael Bell	Council Member	City of Wilson
Dillon Bissette	Commissioner	Town of Bailey
Eric Evans	Manager	Edgecombe County
Steven Flythe	Commissioner	Town of Lasker
Ron Hunt (Alt attended)	County Manager	Wilson County
Jeff Johnson	Mayor	Town of Lucama
Richard Joyner	Council Member	City of Rocky Mount
Geraldine Langford	Mayor	Town of Seaboard
Luther Lewis, Jr.	Mayor	Town of Middlesex
Coley Rhodes	Mayor	Town of Stantonsburg
Mondale Robinson	Mayor	Town of Enfield
Stacie Shatzer	County Manager	Nash County
Mack Smith	Mayor	Town of Black Creek
Charles Tyner	Board Chairman	Northampton County
Jackie Vick (Alt. attended)	Mayor	Town of Dortches
Walter Wells	Mayor Pro-Tem	Town of Bailey
Bobby Wheeler	Town Administrator	Town of Speed
Othar Woodard	Mayor Pro-Tem	Town of Tarboro
Stewart Woodard	Mayor Pro-Tem	Town of Conway

GUESTS

Marcia Majett	Town of Rich Square
Bryashia Buggs	Office of Rep. Don Davis

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STAFF

Robert Hiatt	Executive Director
Michael Williams	Workforce Development Program Director
Kelly Lancaster	Finance Director
Rhonda Sommer	Assistant Finance Director
Mary Marlin	Aging Director
Ben Farmer	Planning and Development Services Director
Kelly Skinner	Executive Assistant/Clerk to the Board
Ginger Morris	Administrative Assistant

CALL TO ORDER

Chairman Bobbie Jones called the meeting of the Upper Coastal Plain Council of Governments Board of Directors to order at 6:40 p.m. He welcomed all in attendance and thanked them for taking the time to attend. He introduced special guests in attendance. Roll was called and attendance was duly noted.

PUBLIC HEARING

Chairman Jones called for a Motion to open the public hearing. A Motion was made by Ms. Martha Lucas and seconded by Ms. Sherry Lucas. All voted in favor and the Motion carried. Chairman Jones then called for comments from the general public regarding the Fiscal Year 2024 – 2025 budget. There being no comments, Chairman Jones called for a Motion to close the public hearing. The Motion was made by Ms. Delane Bryant and seconded by Ms. Barbara Simmons. All voted in favor, the Motion carried, and the public hearing was closed. Next, Chairman Jones called for a Motion to adopt the Fiscal Year 2024 – 2025 budget. A Motion was made by Mr. Gregory Browning and seconded by Jenny Hinnant. All voted in favor and the Motion carried.

APPROVAL OF CONSENT AGENDA

Chairman Jones called for a Motion to approve the Consent Agenda items which included the FY 2023 – 2024 financial reports, budget amendments, FY2024 – 2025 Board meeting schedule and the meeting minutes of the May 21, 2024 meeting. A Motion was made Ms. Martha Lucas and seconded by Ms. Barbara Simmons. All voted in favor. The Motion carried and the consent agenda was approved.

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CHAIRMAN’S REPORT

Chairman Jones thanked the Board for allowing him to serve as the Chairman for the last two years. He also reported that Mr. Hiatt had received an outstanding evaluation from the Executive Committee and commended him on a job well done.

NOMINATING COMMITTEE REPORT – Gregory Browning, Nominating Committee Chair

Mr. Browning reported that the Vice-Chair will be moving up to assume the position of Board Chair and the Secretary/Treasurer will be moving up to assume the position of Vice-Chair. He also reported that the nominating committee has appointed Mr. James Alson as the incoming Secretary/Treasurer. Chairman Jones called for a Motion to approve the appointment. A Motion was made by Mr. Eddie Braxton and seconded by Mr. Mark Frohman. The motion carried unanimously.

NCARCOG UPDATE

Mr. Gregory Browning shared an update from the North Carolina Association of Regional Councils of Government. Although there hasn’t been a forum meeting since our last Board meeting, Mr. Browning shared the progress of several items that we have been advocating for in the State Legislature. He reported that he is very proud of the progress that is being made.

ACTION ITEMS

Annual Program of Work – Robert Hiatt, Executive Director

Mr. Hiatt reported that the FY 2024 – FY2025 Program of Work continues with a theme of identifying regional issues and opportunities and outlines a series of actions to address them. The UCPCOG will continue to work to coordinate broadband/digital literacy planning activities, support continued expansion into housing grants to assist our local governments, explore clean energy grant opportunities, continue to explore opportunities for transit coordination, provide targeted technical assistance, grant writing and grant administration, and explore innovative ways to implement aging and workforce services. He outlined the highlights of the FY 2023 – FY 2024 accomplishments and the recommended Program of Work goals.

Each program director then briefly covered the highlights of their FY2024 Program of Work accomplishments and their FY2025 recommended Program of Work, which were included in the agenda packet.

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EXECUTIVE DIRECTOR'S REPORT – Robert Hiett, Executive Director

Mr. Hiett called the Board's attention to his report beginning on Page 75 of the agenda packet. He stated that due to the short time span between the May and June meetings, his report would be brief. He discussed the preparation for the Workforce financial monitoring and the results of the Aging compliance review. There were no issues found.

PRESENTATION OF PLAQUE

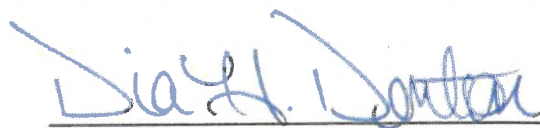
Incoming Chair Mayor Boykin presented the outgoing Chair, Bobbie Jones, with a plaque in appreciation of his years of service as our chairman.

ADJOURNMENT

There being no further business, Chairman Jones turned the reigns over to our new Board Chair Miranda Boykin. She announced that our next meeting will be held on August 20, 2024, in the Brown Auditorium on the campus of Nash Community College at 6:45 p.m. She then called for a Motion to adjourn. A Motion was made by Mr. Bobbie Jones and seconded by Ms. Jenny Hinnant. All voted in favor. The Motion carried unanimously, and the meeting was adjourned.



Bobbie Jones, Chairman



Dia Denton, Secretary/Treasurer